



Smiles^{Inclusive}
Together We Smile

Shareholder Communications Policy

Smiles Inclusive Limited ACN 621 105 824

adopted on 12 March 2018

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1. Introduction

- 1.1 Smiles Inclusive Limited ACN 621 105 824 (**Company**) is a public company which is listed on the Australian Securities Exchange (**ASX**).
- 1.2 The Company aims to ensure that shareholders are kept fully up to date in relation to major developments and activities of the Company. It will do this in the following ways:
- (a) by complying with the ASX listing rules (**Listing Rules**);
 - (b) providing details of the half-yearly result, the full-year result and the Company's annual report (**Annual Report**);
 - (c) through the Company's website at www.smilesinc.com;
 - (d) through the Company's annual general meeting (**AGM**), shareholder information meetings, and associated documents; and
 - (e) at other times by providing full and timely information about the Company's activities including, where applicable, by complying with its continuous disclosure obligations under the Listing Rules and the *Corporations Act 2001* (Cth).

2. Annual report

- 2.1 The Annual Report is a comprehensive report on the activities and financial results of the Company. It will be available from the Company's website or if requested, a printed copy can be posted to shareholders.
- 2.2 The Annual Report will comprise (among other things):
- (a) a review of the Company's operations;
 - (b) details of the directors of the Company's (**Directors**);
 - (c) the Directors' report, which outlines such matters as the interests of Directors in the Company's shares, dividend details and details of executive and Director remuneration;
 - (d) the Company's financial statements;
 - (e) the audit report on the Company; and
 - (f) details of the Company's corporate governance practices.

3. Website

- 3.1 The Company's website will be updated regularly with material information, including:
- (a) announcements made to the ASX;
 - (b) full text of notices of general meetings and explanatory memoranda;
 - (c) media releases and the Annual Report of the Company;
 - (d) investor briefing presentations; and

- (e) a corporate governance section where shareholders can access a variety of information about the corporate governance practices of the Company.
- 3.2 The Company will on the Company website provide information press releases or ASX announcements, and financial information for:
- (a) until three years after it is listed on the ASX, from the date it was listed on the ASX; and
 - (b) from three years after it was listed on the ASX, the last three years.

4. General meetings

- 4.1 The Company considers the AGM is the central forum to effectively communicate with shareholders and provide access to information about the Company. The AGM also gives shareholders the opportunity to meet with the board of Directors (**Board**). At the AGM (and other general meetings), the chair of the Board (**Chair**) will allow adequate time to address any queries or questions put by shareholders.
- 4.2 The Company's auditor will attend the AGM and be available to answer questions concerning the conduct of the audit and the preparation and content of the auditor's report.

5. Announcements lodged with the ASX

ASX announcements made to the market, including annual and half year financial results, will be posted on the Company's website as soon as they have been released by the ASX.

6. Presentations

Copies of all investor presentations made to analysts and media briefings will be posted on the Company's website, and where appropriate, the Company will use webcasting or teleconferencing of these presentations and briefings.

7. Notices of meetings

The Company encourages shareholder participation at general meetings and has adopted the ASX Corporate Governance Council's Corporate Governance Principles and Recommendations (3rd Edition) guidelines for notices of general meetings. In particular:

- (a) except in exceptional circumstances, issues are presented to shareholders as single resolutions;
- (b) explanatory memoranda, where appropriate, are included with the notice of meeting in respect of matters to be voted on at the meeting; and
- (c) any conflicts of interest of Directors on matters to be voted on will be clearly disclosed.